

DUNHAM SCHOOL DISTRICT

4111 Roblar Road, Petaluma, CA 94952, (707) 795-5050

Dunham School District Board of Trustees

Minutes

September 17, 2019

Members present: Lisa Poncia, Rachael Zell, and John Lehman

- 1.0 The meeting was called to order by President Lisa Poncia at 6:00 p.m.
- 2.0 Open Session, Agenda Adjustments; none
- 3.0 The Board adjourned to closed session at 6:01 p.m.
- 4.0 The closed session ended at 6:30 p.m.
- 5.0 Comments from the audience on items not on the agenda: none
- 6.0 Presentations, Reports, Hearings:
 - 6.1 Yosemite Trip Report by Siobhan Wilde. Reported there was great weather, cool nights, no injuries, no illness, 32 children went, 2 didnt go, 11 adults - 1 to 3 ratio. Superintendent Hoffman spoke highly of the trip, Mrs. Wilde and Mrs. Schmidt run a tight ship, it was a very positive experience.
 - 6.2 Principal/Superintendent Report
 - Enrollment Update: 174 current enrollment, 3rd grader return, tour on Friday for lower grades and a potential 6th grader. A parent shared a good idea about visiting private preschools, share Dunham and all that it has to offer, outreach.
 - Construction / Modernization Update: Finished the new family bathroom, added the window (door) between 2nd and 4th grade, fix the matching of the bathroom/kitchen floor. Construction is complete, Ms. Phillips from SCOE will help wrap up the project to be fully funded, in preparation for auditing.
 - Special Education Disproportionality: We have a special education disproportionality which is being worked on.

-Assistant Business Manager Search Update: SCOE has been wonderful in helping during our shortage. Picking up payroll and accounts receivable and payable. Sarah has been great in helping us be successful. 3-4 candidates, amongst them are some very qualified with business office experience.

-Leadership Team Plan: Similar to what similar to last year's set up, with 2-3 teachers to look at curriculum as a team, restorative practices, PBIS, science, adding in professional trainings. \$500 stipend each participant.

-District and Charter LCAP Accepted by County: LCAP was accepted by the county, 2019-2020 adapted budget was accepted as well. State approved the time when we were out for the tree down.

-District 2019-20 Adopted Budget: Approved by County

-J-13A Allowance of Attendance: Approved by CDE

7.0 CORRESPONDENCE: None.

8.0 DISCUSSION ITEMS:

8.1 Assistant Business Manager Interviews – September 27. Would a board member be interested in sitting in on the interview panel - Superintendent will send out an email with information.

8.2 Sarah Lampenfeld, SCOE Fiscal Management Advisor, will present the 2018-19 Unaudited Actuals and Gann Limit: Sarah - Unaudited Actuals (see report) Actual numbers - net increase \$25,000, unrestricted \$28,000, Decrease of \$3000, Unaudited Actuals \$581,995 balance, Restricted \$69,871, Additional Funds (see report), Fund 35 - modernaration/auditor, Summary of Changes (see report) Better news, met in both, equal to or above, GANN - 1979 - line 10 0.00 - do not exceed the limitations

9.0 Consent Items:

9.1 Approve minutes from the August 13, 2019 Regular Meeting

9.2 Approve Dunham School District Personnel Activity Log

9.3 Ratify Warrants paid in August 2019

9.4 Approve Interdistrict Transfers

Approved 3-0 (Unanimous)

10.0 ACTION ITEMS:

10.1 Trustee Zell moved to approve the 2018-19 Unaudited Actuals. Trustee Lehmann seconded the motion, which passed unanimously.

10.2 Trustee Zell moved to approve Resolution 2020-01, Gann Limit. Trustee Lehmann seconded the motion, which passed unanimously.

10.3 Trustee Lehmann moved to approve MOU with North Coast School of Education for teacher induction program for the 2019/20 school year. Trustee Zell seconded the motion, which passed unanimously.

10.4 Trustee Lehmann moved to approve MOU with SCOE for payroll services / support for the 2019/20 school year. Trustee Zell seconded the motion, which passed unanimously.

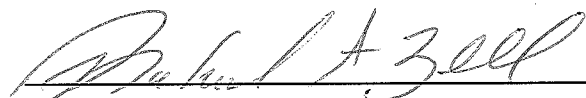
11.0 FUTURE AGENDA ITEMS: CAASPP Test Results, Public Hearing / Sufficiency of Textbooks


12.0 COMMENTS/QUESTIONS FROM THE BOARD OF TRUSTEES:

Trustee Lehman offered to remove the enrollment signs or move them to a different location.

The Board Meeting was adjourned at 7:29pm

The next regular meeting was scheduled for October 8, 2019


Rachael Zell, Clerk


Date