

DUNHAM SCHOOL DISTRICT

Meeting of the Board of Trustees

Dunham School District Staff Room

Tuesday, February 11, 2020

6:00 p.m.

MINUTES

1. The meeting was called to order by President Zell at 6:00pm. Members Present: Rachel Zell, John Lehmann and Meredith Regan and Superintendent/Principal Daniel Hoffman.
2. OPEN SESSION, AGENDA ADJUSTMENTS: none
3. The Board adjourned the closed session at 6:00pm.
4. The open session resumed at 6:31p. The open session began with the Pledge of Allegiance. President Zell reported that there was no action taken during the closed session.
5. COMMENTS FROM THE AUDIENCE ON ITEMS NOT ON THE AGENDA, PUBLIC COMMENTS: Siobhan Wilde, DTA President: Thank you for working with the Teachers and bringing negotiations to an end.
6. Presentations, Reports
 - 6.1 Principal/Superintendent Report:
 - **Enrollment update:** 173 currently enrolled.
 - **Student recruitment:** "Intent to Return" forms sent out to families. If they did not return the form, the School Secretary called parents. All but 4 kids returning. 10 undecided at this time. Trying to get it done earlier this year. A number of tours have been happening, with students who might be in other grades besides TK/K, want to give those parents "shopping" a commitment now before they move on to another school. Started recruitment committee including teachers, parents, superintendent. Trying to find ways to bring people in along with retaining current families. Board requests a report back on this item in March.
 - **Website update:** Updated with pictures of Dunham kids. 85% updated. PTO leadership needs to be updated.
 - **Crab Feed:** Wonderful event with a good turnout. Many auction and raffle items.
 - **Budget reductions:** 2nd interim coming up in March. Will paint a good picture of where we are at and what might need to happen moving forward. Will request community feedback. Currently District was able to avoid being qualified by using money set aside for a potential Special Education student who needs would not be able to be met on campus. Will be qualified in the future as that money will be gone next year. Before the end of next school year we will have to look at where we want to spend money.
 - 6.2 Assistant Business Manager Report:
 - **Daycare Report:** Currently running in the black. At the last Board Meeting a question was raised about what happens to any excess funds that are generated by the Child Care Program. Historically the program has not run in the black, but if it did, the money would be put back into the general fund.
7. CORRESPONDENCE- None

8. DISCUSSION ITEMS

- 8.1 Classified Salary Schedules showing additional steps: Adopted new salary scale in January meeting for columns A, D and child care employees due to minimum wage. Stagnant wages for several years. Smaller intervals presented for discussion sake. If matched intervals in earlier steps, it would make the top of the scale very heavy.
- 8.2 Edjoin: No cost to us right now posting through SCOE, not Dunham, hard to find. \$450 for our own annual subscription. Keep as a discussion item for next time as well.

9. CONSENT ITEMS

- 9.1 Lehman moves to approve minutes from the January 14, 2020 Regular Meeting. Seconded by Regan.
Ayes: 3 Nays: 0 Abstentions: none
- 9.2 Regan moves to approve the Dunham School District Personnel Activity Log. Seconded by Lehman.
Ayes: 3 Nays: 0 Abstentions: none
- 9.3 Lehman moves to approve ratifying warrants paid in January 2020. Seconded by Regan.
Ayes: 3 Nays: 0 Abstentions: none
- 9.4 Regan moves to accept donation from Petaluma Music Festival. Seconded by Lehman.
Ayes: 3 Nays: 0 Abstentions: none
- 9.5 Regan moves to approve Inter District Transfer Request. Seconded by Lehman.
Ayes: 3 Nays: 0 Abstentions: none

10. ACTION ITEMS

- 10.1 Regan moves to approve 2019/2020 MOU with SCOE for Fiscal Support Services. Seconded by Lehman.
Ayes: 3 Nays: 0 Abstentions: none
- 10.2 Lehman moves to approve Classified Salary Schedule with corrected steps 15, 20 & 25 column A. Seconded by Regan.
Ayes: 3 Nays: 0 Abstentions: none
- 10.3 Lehman moves to approve Resolution 2020-04 to Declare Surplus Property. Seconded by Regan.
Ayes: 3 Nays: 0 Abstentions: none
- 10.4 Lehman moves to approve sale of Chromebooks in working condition, valued at \$1720. Seconded by Regan
Ayes: 3 Nays: 0 Abstentions: none
- 10.5 Regan moves to approve AB 1200 Public Disclosure for Classified staff. Seconded by Lehman
Ayes: 3 Nays: 0 Abstentions: none

11. FUTURE AGENDA ITEMS:

- SARC: waiting on template.
- Consolidated Application: Michelle and Sarah working on it.
- LCAP Update at next meeting

12. COMMENTS/QUESTIONS FROM THE BOARD OF TRUSTEES: Sell Chromebooks at Open house?

13. Public Comment on Closed Session Agenda: None.

14. Reconvene to Closed Session at 7:10pm
14.1 Conference with Labor Negotiator (Government Code Section 54957.6)

15. Return to Open Session at 8:10p

16. Report on Actions Taken in Closed Session: none.

17. ADJOURNMENT at 8:11pm

Lisa Poncia

March 10, 2020

Lisa Poncia, Clerk

Date

Surplus of District Inventoried Property
Resolution No: 2020-04
February 11, 2020

WHEREAS, the Governing Board of Dunham School District is authorized to declare property owned by the Government as surplus when said property is deemed to be of no further use or value to the same, and;

WHEREAS, the School District has identified inventoried property which it has deemed to be of no further use to the District and wishes for said inventoried property to be disposed of in bulk for scrap metal purposes or related, said inventoried property having been identified as follows:

- 103 Samsung Chromebooks

BE IT RESOLVED the Board, through this Resolution, does hereby determine the aforementioned government property to be of no further use to the District and therefore declares said property to be surplus property, suitable for disposal within all lawful means, and;

BE IT FURTHER RESOLVED that the Board authorizes the School District to advertise the aforementioned surplus property to be sold or disposed of within 30 days of declaration.

BE IT FURTHER RESOLVED that the Board authorizes the Superintendent to arrange the sale and/or disposal of the surplus property.

The foregoing Resolution was moved by Trustee Lehman, seconded by Trustee Regan, and adopted at a regular meeting of the Dunham School District on February 11, 2020, by the following vote:

AYES:

NOES:

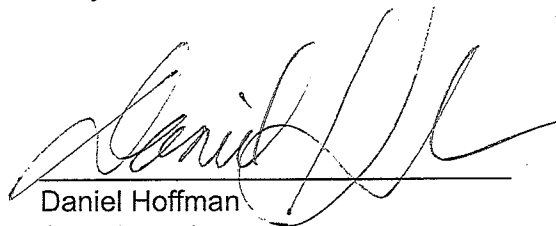
ABSTAIN:

ABSENT:

IN WITNESS WHEREOF, I have hereunto set my hand and seal this XXXX.



Rachel Zell
Board President
Dunham School District



Daniel Hoffman
Superintendent
Dunham School District